



Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU - R. O. V
Regional Center Site, DENR Annex Building
Rawis, Legazpi City

REQUEST FOR QUOTATION

Quotation No. 2020-01
P.R. No. 2020-01-001

The Mines and Geosciences Bureau Regional Office No. V (MGB RO V), through its Bids and Awards Committee, shall undertake a Small Value Procurement for the Proposed Rustproofing and Repainting of Window Grills and Staircase at the MGB V Annex Building and Geosciences Extension Office in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.


- Name of Project** : Proposed Rustproofing and Repainting of Window Grills and Staircase at the MGB V Annex Building and Geosciences Extension Office
- Approved Budget For the Contract (ABC)** : *Eighty Four Thousand Eight Hundred Seventy Three Pesos and 71/100 (P 84,873 .71)*
- Specification** : See the attached Annex "A" for specification
- Location** : DENR-MGB RO V, Regional Center, Rawis, Legazpi City
- Contract Duration** : 20 calendar days upon receipt of the Notice to Proceed

Interested suppliers are required to submit their valid and current or latest Mayor's or Business Permit, PhilGEPS Registration Number, Omnibus Sworn Statement and Price Quotation Form during submission of offer/quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Submission of the quotation and eligibility documents is on or before **4:00 PM, of February 17, 2020** at the Finance and Administrative Division (Administrative Unit), MGB RO V, Regional Center, Rawis, Legazpi City.

For inquiry, you may contact us tel. no. 482-1056/482-1156 and email mgb5bacsecretariat@gmail.com


ANTONIO C. MARASIGAN
BAC Chairperson

PRICE QUOTATION FORM

Annex "A"

Date : _____

The Bids and Awards Committee
 Mines and Geosciences Bureau RO V
 Regional Center, Rawis, Legazpi City

Sir/Madam:

After having carefully read and accepted the Terms and Conditions, I/CWe submit our quotation/s for the item/s as follows:

Description	Specification	Quantity	Unit Price	Total Price
Proposed Rustproofing and Repainting of Window Grills and Staircase at the MGB V Annex Building and Geosciences Extension Office	Please see attached Technical Specification	1 Lot		
Total (inclusive of VAT)				

(Amount in Words)

Very truly yours,

 Printed Name/Signature

 Name of Company

 Tel. /Cellphone No. and email address

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, after submission of Billing, required supporting documents and User Acceptance. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's or creditor's account.

Payment Details:

Banking Institution: _____
 Account Number : _____
 Account Name : _____
 Branch: _____

TECHNICAL SPECIFICATIONS

Bidders/Suppliers must state "Comply" in the column "Statement of Compliance" against each of the individual parameters of each "Specification". Please do not just place check in the bidder's "Statement of Compliance."

Item	Technical Specifications				Statement of Compliance
	Proposed Rustproofing and Repainting of Window Grills and Staircase at the MGB V Annex Building and Geosciences Extension Office				
I	<p>WORK PROGRAM</p> <p>Area of Window Grills = 65.00 sq. meters</p> <p>Area of Steel Staircase and Railings = 20.00 sq. meters</p> <p>1.Site Inspection Conduct site inspection to determine the rustproofing and repainting works to be undertaken.</p> <p>2.Measurement of the area Undertake measurement of the subject area</p> <p>3.Preparation of Bill of Quantities and Materials Preparation of Bill of Quantities and Materials to be Used for the project.</p> <p>4.Procurement of Materials Procurement of materials to be used as listed in the Bill Of Quantities and Materials.</p> <p>5.Mobilization Transfer of all affected office tables and paraphernalia's prior to rustproofing and painting works and delivery of all materials to be used in the project site.</p> <p>6.Installation of Scaffoldings</p> <p>7.Rustproofing Works -Cleaning of all windows grills and staircase -Thorough removal of rust from all windows (W1, W2, W3, W4, HW1, HW2, HW2A -Application of rustproofing materials</p> <p>8.Painting Works -Application of paintings in two (2) coatings accordingly Using the prescribed color-Black Paint of good quality</p> <p>9.Housekeeping Undertake housekeeping of all waste materials and Painting works</p>				
II	Bill of Materials and Quantities				
		Unit	Qty	Unit Cost	Amount
	1. Mobilization Gasoline for delivery of materials to be used for the project including	65 ltrs.	Material Cost		

3. Rustproofing a. Window Grills and Staircase	Spatula/palita with handle (to be used for cleaning the steel window and staircase)	Pcs	10		
	Steel brush	Pcs	10		
	Small rugs	Pcs	12		
	Steel cap	Pcs	6		
	Rustproofing materials or metal griller	Liters	25		
	Sandpaper No.20	Pcs	25		
	Sandpaper No. 100	pcs	25		
				Material Cost	
	1 foreman, 2 Skilled painters, 2 common laborer for 2 days				
	Foreman		1		
	Skilled painter		2		
	Common Laborer		2		
			Labor Cost Direct Cost Vat = 12% of DC Sub Total Contractor's Profit (10%) Total		
4. Painting of Window Grills and Staircase	Lot	1			

Quick Drying Enamel Paint-black (16 ltrs)	Pails	4		
Epoxy Primer	Pails	2		
Paint Thinner	Gal	6		
Spatula/palita with handle (to be used for cleaning the steel window and staircase)	Pcs	10		
Steel brush	Pcs	10		
Paint brush (1")	Pcs	3		
Paint brush (2")	Pcs	3		
Roller brush (big)	Pcs	2		
Roller brush (small)	Pcs	2		
Roller pan	Pcs	2		
Small rugs	Pcs	12		
Masking Tape		20		
			Material Cost	
Labor Cost 1 Foreman, 2 Skilled painters, 2 common laborer for 4 Days				
Foreman		1		
Skilled Painter		2		
Common Laborer		2		

			Labor Cost	
			Direct Cost	
			Vat=12 % of DC	
			Sub Total	
			Contractor's Profit	
			(10%)	
			Total	
			TOTAL COST	
III	Warranty: a. Warranty: one (1) year			

I hereby certify to comply with all the above Technical Specifications.

Name of Company/Bidder

Signature over Printed Name
of Representative

Date